

MEETING AGENDA

1. Call to Order
2. Guest – Jeff Malanson: Discuss Quality of Place Action Planning Team
 - a. Jeff discussed the Campus Quality of Place Action. We identified challenges, ideas, opportunities, solutions, etc.; prioritize objectives and activities and recommend new areas of focus that advance aspiration and planning theme.
3. Approval of Minutes
 - a. Approval of last month's minutes
4. HR – **Melissa**
 - a. Reminder- Anthem/Parkview relationship- Parkview was telling people Parkview is out of network and wavier needed signed that employees are responsible for paying. Parkview is in network and covered. Call Anthem or Amy Jagger if questions pop up.
5. Unfinished Business
 - a. N/A
6. Treasurer's Report (Khin Khin)
 - a. Operation fund : \$2,935.44
 - b. Scholarship fund: \$2,468.69
 - c. General fund: \$2,242.79
7. Committee Reports
 - a. Communications (Elizabeth)
 - i. N/a
 - b. Fundraising – (Shawyna)
 - i. Nothing new
 - c. Grants (Christi)
 - i. Coming to the end of application period for grants/scholarship. Christi will then work with financial aid and she should have the numbers for the next meeting.
 - d. Professional Development – (Shawyna)
 - i. Nothing new
 - e. Pride Plus – (All)
 - i. N/A
 - f. Purdue WL – (Shawyna)
 - i. Voting for new chair and vice-chair.
 - g. Strategic Plan Steering- (Shawyna)
 - i. Have not met.
 - h. Summerfest – (Shawyna)
 - i. Will be planning an employee appreciation event for August. We won't need to do Summerfest.
 - i. University Committee Reports
 - i. University Council – (Khin Khin)
 1. Nothing to report as the committee has not met this year.

- ii. University Resources Policy Committee (URPC)/ Budgetary Affairs Subcommittee Combined – (Shawyna)
 - 1. N/a
 - iii. Food Service Advisory Committee – (Kaye)
 - 1. Meet quarterly. On the agenda for the upcoming meeting- for finals week- hog roast w/l vegetarian option. Working with issues with supply chain. Aladdin now how has a liquor licenses. Operating with reduced staff because of staffing issues. Hired several international students. Unable to hire work/study programs. Saturday category events require contract with Aladdin.
 - iv. Revenue Subcommittee – TBD
 - 1. N/a
 - v. Welcome Wagon – TBD
 - 1. N/a
 - vi. Faculty Senate – (Khin Khin)
 - 1. Faculty Senate Meeting held twice this month.
 - 2. There were a few in memoriam for the IPFW former professors, then they went over senate documents regarding faculty role in advising to be approved or opposed.
 - 3. One of the memos was a report on the dissolution of printing services. They went over the assessment of the impact of the closure on finances, quality of service, and academic work.
 - 4. The negative balances led to the closure of printing services in the more recent two years.
 - a. Budget in 2019: -\$104,100.
 - b. Budget in 2020: -\$199,236.
 - 5. After they moved to Xerox, the comparison result indicates that fewer jobs were sent to Xerox by a decline of 52%. They identified the issues and found solutions to improve Xerox.
 - i. University Budget Committee – (Khin Khin)
 - 6. Nothing to report as the committee has not met this year.
 - ii. Facilities Management Safety Committee – (Christine)
 - 7. Meet tomorrow.
 - iii. PFW Prepared Committee – (Elizabeth)
 - 8. N/a
- 8. New Business
 - a. Nothing new
 - 9. Bridge Questions – No new questions submitted, update from last month's submission
 - a. Question about last bridge question. No updates otherwise.
 - 10. Adjourn

PURDUE UNIVERSITY
FORT WAYNE

CSSAC Monthly Meeting

Tuesday, April 19th, 2022

1:30 PM

Via Teams

Meeting Invitees: Shawyna Koorsen, Khin Khin Gyi, Melissa Helmsing, Christine Hall, Kaye Pitcher, Elizabeth Miller, Cheryl Honkomp, Jeff Malanson (guest)